

JOB DESCRIPTION

Position Title: VP, Federal Government Affairs

Department: Government Affairs

Report To: SVP, Government Affairs

Job Summary: The VP, Federal Government Affairs will serve as a senior strategist and lobbyist in partnership with the SVP, Government Affairs and other members of the Federal Government Affairs team to represent the Association for Accessible Medicines (AAM) and its member companies' interests before Congress, the Administration, and The White House. The role is responsible for identifying public policy priorities, shaping policy/advocacy messaging and devising and implementing federal affairs strategies to advance AAM's legislative, regulatory and political agenda.

Essential Duties and Responsibilities:

- Work cross-functionally to lead the development and execution of federal government relations strategies and tactics to win and deliver on AAM's priority issues.
- Lead efforts to prepare AAM representatives in testifying before Congress.
- Identify public policy priorities; devise and implement federal affairs strategies to advance AAM's legislative, regulatory and political agenda.
- Work with SVP, Government Affairs and SVP, Communications to develop and implement strategic advocacy and member engagement plans aligned with AAM's priority issues.
- Develop short- and long-term goals in support of the federal affairs strategy and establish methods of measuring the impact on and contribution to AAM and its members.
- Lead the promotion of AAM's objectives through compelling advocacy in federal government arenas; preserve and enhance AAM's critically important relationships on Capitol Hill.
- Possess expertise about AAM policy priorities and advocate for them to relevant audiences (Congress and the Executive Branch).
- Collaborate with the SVP, Government Affairs on department budget/performance metrics, outside consulting contracts, deliverables and relationships.
- Perform other duties as assigned consistent with the goals of AAM.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Advance knowledge of health care and pharmaceutical legislation and regulation.
- Exhibits a strategic orientation and extensive understanding of government practices and public policy development.
- Strong political acumen, relationships on Capitol Hill and in key agencies.
- Ability to build coalitions in order to drive a legislative and/or regulatory agenda.
- Ability to be diplomatic, resourceful and persuasive.
- Ability to anticipate challenges and effectively resolve conflict by identifying opportunities.
- Ability to work creatively and with flexibility in a fast-paced environment while maintaining high work standards.
- Ability to work independently as well as collaboratively with internal and external stakeholders, a keen sense of protocol.
- Ability to prioritize and manage multiple initiatives simultaneously.
- Ability to demonstrate business-savvy judgement.
- Ability to take responsibility for assignments and see them through to a successful completion with little oversight.
- Ability to develop rapport and engender trust.
- Ability to inspire and motivate.
- Ability to balance multiple requirements of internal and external constituents with a flexibility and a steady temperament.
- Exceptional written and oral communication skills.
- Exceptional organizational and project management skills for timely implementation of projects involving multiple functions and external resources.
- Exceptional interpersonal skills.
- Exhibits a positive attitude and professional demeanor.
- Exhibits a high degree of personal initiative.
- Effective negotiation skills.



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Education and Experience Requirements:

- Bachelor's Degree, required; advanced degree in political science, public policy, or an equivalent, preferred.
- 10+ years of experience spent as government affairs leader with a major company or association, a long-term Congressional staffer, or as a senior public servant in a relevant government department or agency, required.
- Experience developing and implementing a federal affairs strategy, short and long term, required.
- Experience with the regulatory process including working with/through The White House and agencies such as CMS and HHS, required.
- Experience with advanced healthcare policy, preferred.
- 3+ years managerial experience, both direct supervision and management of groups pursuing advocacy objectives, required.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- None

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Standard office environment

Travel: up to 25%





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This job description does not imply that the stated requirements are the only expectations for the position. Incumbents are expected to perform any other duties that may be assigned. AAM has the right to revise this job description at any time. AAM is an “at will” employer and as such, neither this job description nor your signature constitutes any form of contractual agreement between you and AAM.

Acknowledgement:

Name: _____ Date: _____

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